

CAMP HEALTH OFFICER

DISTINGUISHING FEATURES OF THE CLASS:

This is seasonal work in a children's day camp. The work involves planning and/or implementing a camp safety plan, including the maintenance of medical files for campers and assessing and treating campers who sustain medical injuries or illnesses. The incumbent provides training to camp personnel and monitors safety and sanitary conditions of campgrounds and trip sites.

TYPICAL WORK ACTIVITIES:

1. Maintains medical file for each camper according to procedures outlined in the camp's medical plan;
2. Maintains locked medicine cabinet and supervises campers' self-medication;
3. Handles medical emergencies as needed;
4. Interacts with camper's parents or guardians to discuss any injury or illness;
5. Provides staff orientation training regarding procedures and guidelines for handling accidents, injuries, pre-existing health conditions and medical complaints;
6. Maintains daily medical log;
7. Monitors safety and sanitary conditions of camp and trip sites;
8. Prepares records and reports as needed.

FULL PERFORMANCE KNOWLEDGE, SKILLS, AND ABILITIES:

Good knowledge of health care techniques and skill in their application; ability to maintain charts and records and prepare reports; ability to develop good relationships with children, staff and parents; personal characteristics necessary to perform the duties of the position; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

As provided in the New York State Sanitary Code §7-2.5: Valid license/certification as a physician, nurse practitioner, physician assistant, registered nurse, licensed practical nurse, emergency medical technician, or other person acceptable to the Dutchess County Health Department who possesses the following current certificates:

1. A current certificate in Responding to Emergencies first aid issued by the American Red Cross (ARC), or a current certificate in first aid issued by a certifying agency determined by the State Commissioner of Health to provide an adequate level of first aid training;

AND

2. A current cardiopulmonary resuscitation (CPR) certificate, not exceeding one year in duration, in CPR for the Professional Rescuer issued by the ARC or a current certificate, not exceeding one year in duration, in CPR issued by a certifying agency determined by the State Commissioner of Health to provide an adequate level of CPR training.

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ADOPTED: 04/01/08